

MEETING MINUTES



DATE: SEPTEMBER 16TH, 2025

START: 6:00 PM

ADJOURN: 7:05 PM

Attendees

- Lizzie Jones
- Shirley Cornelius
- Lois Doty
- Clancy Pool
- Christy Hughes
- David Olson
- Raven Savage
- Nathan

Approved Minutes

- August Minutes Approved

Lizzie moves ➡ Clancy Seconds ➡ Approved

Monthly Updates

• Treasurer's Report

- Adopt a Pothole was successful, raised enough for cold patch (\$~1,200)
 - Will recreate a long term flyer to work towards replacing in the future
 - Based on branch budgets suggested allocating funds to branches with low budgets

• Library Director's Report

- Fair
 - lots of adult interactions with slide show and displays
 - programming for kids was not as successful (location and room setup were not ideal)
- Fall Branch Manager Meeting
 - Christy purposed using \$150 for the wellness grant towards a wellness competition
 - Lizzie moves ➡ Raven Seconds ➡ Approved
- New Programing
 - Read with me, Chess Club, DND Club, Pajama Story Time, Saturday Story Time
- Hired Naomi to replace the part time open position
- Daniel to put on Halloween art exhibit
- Library closed December 26-27th (approved by board)
- Daniel to use spare friends laptop
- Robert Osborn exhibit in the Center (friends to work with Cydney)

• Center Report

- Steve ordered sample of rail system, will use entire Avista grant to purchase system
- Halloween exhibit will be hung for all of October
- Julie Forsythe to potentially do a show in November
- Christy working with Gary and Dennis on purposed exhibit (leaning towards documentary)

Old Business

- Potholes raised \$1,200, Blaine estimated the cold patch to be ~\$300 and work to be done September 27th
 - Remaining funds will be saved for future lot repairs
- Bank- Tiffany prepped paperwork for Umpqua, signed at meeting
- Gift Cards
 - Approved the following gift cards via email
 - \$50 for Summer Reading
 - \$150 for Library Card month
- Spooktacular
 - Lizzie reached out to Adam about reading, will reach out to others as backup option
 - Shelby quoted \$100 for service and will come up with cocktail with vodka
 - Cydney will get food from Costco, Lizzie will bring camera to print photos, donation box at the bar, incorporate potluck and reach out to serfes for dessert
 - Halloween craft night October 8th

Ongoing Business

- Art Share
 - Lizzie to hang board in alcove of the Center
 - Christy to give extra donation keys to Shirley
- Budget
 - Library to come up with annual budget (Christy is working with the board)
- Book Sale
 - Shirley, Clancy, Lizzie, and Raven to volunteer Friday and Saturday
 - Shirley will set up Venmo as a payment option and will have square card reader
- Adult Book Club
 - Submit request for 1 bookclub book through library
 - Create a new Facebook page to post event, library will share post
 - Clancy and Raven will admin Facebook page
 - Required RSVP to attend to confirm head count
 - Advertise through Palouse Locals and with Flyers

New Business

- Missing minutes posted on library website, Raven to reach out to Javad to update
- Email minutes the day before the meeting for approval
- Best practice- prioritize communication to meetings and not email especially when requesting funds

Open Forum

- None

Next Meeting

- October 21st 2025 6pm