

Whitman County Library
Board of Trustees Meeting
Public Meeting at the Colfax Branch of the Whitman County Library
April 15, 2025

Present: Blaine Golden, Sue Kreikemeier, Heather Lustig, Cindy Alred, and Steve Greene. Staff members in attendance included Hollyanna Hahn, Catalina Flores, and Christy Hughes.

Cindy called the meeting to order at 4:05 pm.

Approval of Consent Agenda

Minutes of the March meeting and Resolutions 25-09, 25-10, and 25-11, Accounts Payable, Payroll, and Addition of Financial Agent were approved by a vote of the Board.

Reports

March financial documents were presented to the board and a brief explanation about them was given.

Continuing Business

In branch news, there are two employees who are leaving: one in Uniontown and one in Colfax. We will be hiring a replacement in Uniontown – Catalina Flores has created a description and promotional flyer to advertise the position. The Colfax position will not be immediately replaced and duties will be shared amongst current staff. In Endicott, branch manager has reported that the custodial work is now being done properly. In Albion, the branch manager is hosting photographer/author Colleen Miniuk to give a presentation May 12 at 7pm.

Library usage statistics were presented to the board and a brief explanation about them was given.

New Business

Steve Greene started his position as the Finance Manager on April 1 and provided an update on how things are going. Christy Hughes started her position as Executive Director on a contract basis working hours as needed to get come onboard.

Steve Greene was approved by the board in Resolution 25-11 to be an authorized agent who may conduct financial transactions on behalf of the Whitman County Library. With this, Shirley Cornelius may be removed as an authorized agent. Cindy Alred and Sue Kreikemeier should remain as authorized agents.

On May 9th all branch locations will be closed for the annual staff meeting. Catalina Flores is working with staff to put together an agenda for the training.

With notice from the Washington State Library that the funding for the Whitman Heritage Digital Collection has ended, there is a need to find a new location to house the database. Hollyanna Hahn is having conversations with WSU and doing further research to see if there are other options.

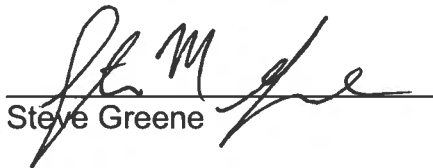
Cindy Alred would like to begin the process of welcoming Christy Hughes to the library/community. Christy will provide a brief "about me" that can be shared with news outlets, on the newsletter, and on social media. A welcome reception will be held at the Colfax branch on June 26th from 4:00-6:00 pm. Cindy will handle the planning of the catering.

Adjourn

The regular meeting was adjourned at 4:57 PM by Cindy Alred.

Next Meeting

The next regular meeting will be Tuesday, May 20th, at 4:00 PM at the Colfax branch of the Whitman County Library.



Steve Greene

Cindy Alred, Chair