

**Whitman County Library
Board of Trustees Meeting**

Public Meeting at the Colfax Branch of the Whitman County Library
December 19, 2023

Present: Suzanne Schmick, Cindy Alred, Heather Lustig, Sue Kreikemeier, Ronda Penwell, Shirley Cornelius, and Cody Allen

Ronda Penwell called the meeting to order at 4:00 p.m.

There were no additions or modifications to the agenda.

Approval of Consent Agenda

Minutes of the November 21 meeting, and Resolutions 23-35, 23-36, and 23-37 were approved by a vote of the Board.

Reports

November financial documents were presented to the board and a brief explanation about them was given.

In the director's report, Winter Fest was on 12/1 and we had around 400 people in attendance. The library had the van in the parade, hosted Santa Claus, and had a reading of Polar Express. We received a \$3,000 grant from Vesper Energy and have already ordered a new Ozobot kit. Laptops are still going out with Cody working with schools and community organizations to distribute. Trivia Night in Colfax was on 12/12. Hotspots are now being checked out. The board games we received in the ALA grant are all cataloged and will go out to branches to check out. Jingle and Mingle was on Friday, 12/15 and about 50 people attended.

Continuing Business

In Branch news, the town of Tekoa has a new mayor. No new news on the status of the Rosalia branch. The basement is being cleaned out but still waiting on a response from the insurance adjuster. The temporary location still has issues with the entrance steps. The Lacrosse library had the winner of the new patron library card sign up. The town of Farmington is moving forward with repairs to the library building with funds from the Meter grant. New gutters have been installed and they are now waiting on the weather to get better before they do any other repairs.

In Library usage, circulation is down overall but program attendance is still on the rise. Facebook reach is now over 42,000 and is our best results yet. Digital use (e-books and audiobooks) is up but database usage is down.

The board went over the Personnel Policy (23-37) one more time clarifying that an employee can only carry 48 hours of comp time at anyone time.

New Business

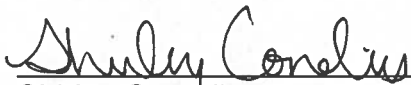
The Friends of the Library will have a meeting on January 10 to elect new officers.

Adjourn

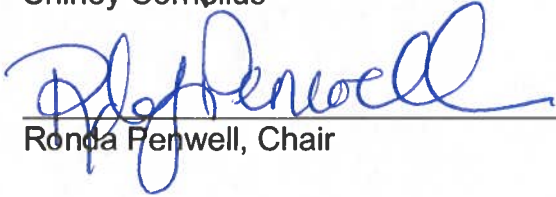
The meeting was adjourned at 4:52 PM by Ronda Penwell.

Next Meeting

The next regular meeting will be Tuesday, January 16, at 4:00 PM at the Colfax branch of the Whitman County Library.



Shirley Cornelius



Ronda Penwell, Chair