

**Whitman County Library
Board of Trustees Meeting**

Public Meeting at the Colfax Branch of the Whitman County Library
June 20, 2023

Present: Ronda Penwell, Heather Lustig, Cindy Alred, Sue Kreikemeier, Shirley Cornelius, and Cody Allen

Chair Ronda Penwell called the meeting to order at 4:03 p.m.

There were no additions or modifications to the agenda.

Approval of Consent Agenda

Minutes of the May 16 meeting, and Resolutions 23-13 (Payroll), 23-14 (Accounts Payable), 23-15 (Volunteer Policy), and 23-16 (Staff Wages) were approved by a vote of the Board.

Reports

May financial documents were presented to the board and a brief explanation about them was given.

In the director's report, we are looking at our Interlibrary Loan Lending to limit ILL requests to 10 at time and only three to be filled at any one time. A new policy will be in effect in a couple of months. Alex Christie, a writer of historical fiction, was at the library in early June for an author reading. The Friends of the library are moving to a quarterly all friends meeting and a monthly board meeting. On 7/19, there will be an all friends meeting with Ferdinands ice cream being served. The Farmington branch has received a Meter grant which will go to fixing and painting the outdoor porch, fixing the gutters, and refinish the flooring. Cydney Selk started last week as our full time reference/adult services librarian. The Digital Navigation Grant is finishing up and 210 more laptops have been ordered. Now each household could have multiple laptops. Ipads have been purchased for each branch with Colfax having two Ipads. Bigger monitors and new signage has also been ordered. We have gotten back to having VR sessions all day on Fridays. The policy concerning the use of Hotspots is also being looked at. We have a few hotspots but they have a tendency to be checked out to the same individuals and we wish more people to have the option to check out the hotspots.

Continuing Business

In Branch news, the Friends have received a \$5,000 Innovia grant. \$350 will go to each branch for summer programming.

In Library usage, Facebook and YouTube usage is up because of the grant advertising. Database usage continues to decline.

The director went over the need for Resolution 23-16 Staff Wages and the need to adjust staff wages because of inflation and competition.

New Business

More funding will be available for Digital Navigation from the State and the library is exploring the option of applying for the grant again and what the benefits of doing that would be.

Adjourn

The meeting was adjourned at 5:11 PM by chair Ronda Penwell.

Next Meeting

The next regular meeting will be Tuesday, July 18, at 4:00 PM at the Colfax branch of the Whitman County Library.



Shirley Cornelius



Ronda Penwell, Chair