

Whitman County Library
Board of Trustees Meeting
Public Meeting at the Colfax Branch of the Whitman County Library
May 16, 2023

Present: Ronda Penwell, Heather Lustig, Cindy Alred, Sue Kreikemeier, and Cody Allen

Chair Ronda Penwell called the meeting to order at 4:11 p.m.

There were no additions or modifications to the agenda.

Approval of Consent Agenda

Minutes of the April 18 meeting, and Resolutions 23-11 and 23-12 were approved by a vote of the Board.

Reports

April financial documents were presented to the board and a brief explanation about them was given.

In the director's report, Sarah Bofenkamp has been hired as the part-time marketing person and will also continue as the Palouse branch manager. Job offers have been extended for the full time and part time job positions. The Friends tea party was on Saturday and approximately \$2,500 was raised. The Friends plan on a fall fundraiser probably involving books and using up leftover supplies from earlier fundraisers. The National Science Foundation grant with WSU was not funded but we may be able to collaborate with WSU in the future on grants that could bring STEM exhibits to the library. Cody has been working on staff wage adjustments to help with cost of living increases and to bring staff's wages up to other comparable positions in the county. We are also looking at mailing costs as they continue to rise and is a big part of the budget. In Digital Navigation Grant news, 115 laptops have been given out to date. Mailings on the grant continue to go out and attendance for previously recorded webinars has been good. Live webinar program attendance is not as strong but has been getting better. There will be leftover funds and we hope to buy "wi-fi" neon signs for each branch along with Ipads for each branch.

Continuing Business

In Branch news, Katie DeFord has been hired as the Uniontown branch manager.

There was a noticeable decline in April circulation. Program attendance continues to rise especially in Young Adult and Adult programs. There were fewer children's programs but attendance has still been good.

Cody presented an updated volunteer policy that incorporated the changes suggested by the board in the April meeting. The policy will be voted on in the June meeting.

The board will email out the final director's review to the director in the next month.

The director will present an updated staff compensation package at the June meeting.

New Business

The all staff meeting on the 12th went well. Cody gave a brief introduction, a mindfulness webinar was presented, an overview of Paylocity was gone over, and James distributed Pixel phones to all the branches. Board members Cindy and Sue attended. Staff reviews will be used to help with the planning of next year's meeting.

Adjourn

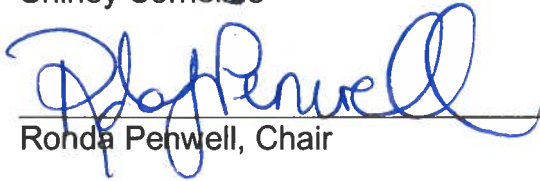
The meeting was adjourned at 5:07 PM by chair Ronda Penwell.

Next Meeting

The next regular meeting will be Tuesday, June 20, at 4:00 PM at the Colfax branch of the Whitman County Library.



Shirley Cornelius



Ronda Penwell, Chair