

Appendix J
Computer Use/Internet Policies

1. All computer users must check with library personnel before using the computers to assist in tracking usage and to verify that computer privileges have not been revoked.
2. Parental (or guardian's) permission is required for those under 18 years of age to use unfiltered Internet stations. PARENTS OR GUARDIANS are responsible for Internet information accessed by their children. Library staff does not oversee computer usage and are not responsible for information accessed.
3. Patron time on computers is limited in order that the maximum number of citizens be allowed access. Specific time limits are determined on a branch-by-branch basis.
4. No food or drink is allowed at the computer stations.
5. Fees are charged for all printing and photocopies. Fees will be posted and are charged for each "side" of the page that is printed, not for each page.
6. Whitman County Library's public computers are minimally filtered in order to meet the criteria for federal e-rate funds. Contact library staff if a site is being blocked that does not violate rules 9-10.
7. Any behavior deemed by library staff to be suspicious, offensive, obscene, or threatening will result in loss of computer privileges.
8. Patrons are financially responsible for any damage caused to computers as a result of violating the library's computer use policy.
9. Computers may not be used to view, print, or download illicit or pornographic material.
10. The following are prohibited on library computers:
 - a. Violation of copyright law or software licenses.
 - b. Misrepresenting one's self.
 - c. Harassing others.
 - d. Violation of computer system security of WCL or other systems.
 - e. Destruction of or damage to equipment, data or software (including creation of viruses), or changing the system settings.
 - f. Unauthorized use of accounts or network identification assigned to others.
 - g. Violation of federal, state or local laws and regulations.
 - h. Other illegal uses of library work stations not spelled out in this document.
11. Whitman County Library is not responsible for the data security of our patrons, as we have no control over the sites they are using or the security of those locations. This also applies to links within the library's website that take patron's to outside sites.

Failure to abide by these rules may result in a variety of penalties, including (but not limited to): warnings; suspension of computer privileges; financial responsibility for damage to equipment and software; legal proceedings brought by the library, copyright holders or law enforcement personnel; and suspension of all Library privileges.