

**Whitman County Library**  
**Board of Trustees Meeting**  
Whitman County Library, Colfax  
May 11, 2018

**Present:** Heather Lustig, Bob Bates, Kristie Kirkpatrick, Steve Balzarini, and Shirley Cornelius.

Past Chairman Bob Bates called the meeting to order at 1:25 p.m. There were no additions or modifications to the agenda.

**New Business:**

May supporter of the month was Friends of Hospice and the June supporter was Dyan Broemmeling of Colton. The Friends of the Library traveled to Pullman and Colton in May and presented the awards.

Resolution 2018-8 Appointing of Agent to Receive Claims for Damages, was presented to the board. RCW 4.96.020 directs Washington State agencies to have an agent on record to receive any claims made against that agency. Matthew Johnson of Carpenter, McGuire, & DeWulf P.S., was selected to be the agent of record for Whitman County Library. The resolution was approved by a vote of the board.

**Continuing Business:**

Although Kristie is still working through the election invoice, the Library will probably be paying the bill in its entirety before it is due on July 1. Even though the amount is considerably higher than previous elections, the cost per ballot is in line with what other libraries in the state are paying for election costs.

**Monthly Business:**

Minutes from the April meeting were reviewed and approved by a vote of the board.

April financial reports including the April payroll and accounts payable vouchers of \$82,545.63 and the MasterCard transactions were presented. There was no additional discussion and Resolution #2018-9 was approved by a vote of the board.

April traditional circulation was stronger in a number of branches, especially Colton, Garfield, LaCrosse, Palouse and St. John. While countywide circulation took a small dip, it actually increased when adding in the checkout of eBooks and audio books. Program attendance grew by 216 attendees with big increases being posted by teens and adults. Volunteer hours doubled to 245 thanks to a volunteer from the jail working about 5 hours each day in Colfax.

Upcoming events are best viewed at the website at [www.whitco.lib.wa.us](http://www.whitco.lib.wa.us). One of the biggest upcoming events is Summer Reading from June 1 through August 31. This year besides the youth and adult sections there is again a category for staff and board members who are encouraged to participate!

**Upcoming Board Meetings and trainings:**

The June 18<sup>th</sup> meeting will be at the St John library. The van will leave the library at 4:00 PM sharp for anyone wanting to carpool. The location of the July 16 meeting has yet to be decided.

The meeting adjourned at 1:42 PM.

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Shirley Cornelius, Secretary

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Andrea Miller, Board Chair