

**Whitman County Library  
Board of Trustees Meeting**  
Whitman County Library  
July 17, 2017, Uniontown Branch Library

**Present:** Steve Balzarini, Andrea Miller, Heather Lustig, Bob Bates, Kristie Kirkpatrick, Shirley Cornelius, Sheri Miller, and Holly Meyer.

Chairman Bob Bates called the meeting to order at 5 p.m.

Bob asked if there were any additions or modifications to the agenda and there were none.

**New Business:**

Holly Meyer, branch manager of the Colton and Uniontown libraries, was introduced to the board. Holly started with the Colton library as branch manager in 2008 and took over as branch manager of the Uniontown library in 2017. Tours of both the Uniontown and Colton branch were made before the start of the meeting. Kristie read library facts on both branches to meeting attendees.

July Library supporter of the month is Rosalia/Malden branch manager Marcy Campbell and her husband Keith. August supporter of the month is Mikki Tague who has been a supporter of the month in the past.

Sheri Miller, Associate Director of the Library, gave a brief report on Stem Learning and the partnerships that have been formed over the years with Spokane Valley Library, WSU Center for Civic Engagement, and the WSU Cognition Lab to provide the resources to provide that learning. These partnerships have enabled the library to provide Math and Science bags and volunteer support to Colfax and the branches. Sheri also serves on WA State's Extended Learning Council, and will through 2018. The Council consists of representatives of Parent Teacher Organizations, the Office of the Superintendent of Public Instruction, School Principals, with Sheri's position being the 1<sup>st</sup> for a public library. The Council hopes to provide a model for extended school year learning opportunities and the resources for accomplishing that goal.

2017 Property Tax breakdown along with amounts to be billed to contracted towns was presented by Kristie. A history of the library's levied tax amounts was also shared. A tax initiative in 2001 limits the amount any taxing jurisdiction can increase its regular property tax levy from current assessed valuation without voter approval. That amount is no more than 1% of the assessed valuation. If the district doesn't go to the voters every year, the amount the library collects in tax per assessed dollar goes down every year. The library last went to the voters in 2015, effective with 2015 taxes but sees the need to go to the voters to raise the levied tax amount soon.

**Monthly Business**

Minutes from the June meeting were reviewed and approved by a vote of the board.

May financial reports including the monthly payroll and accounts payable vouchers of \$119,468.12 and the MasterCard transactions were presented. There was no additional discussion and Resolution #2017-14 was approved by a vote of the board.

The Library usage reported by Kristie showed that June had a slight decrease in traditional circulation over the same period of time in 2016 with several branches showing increases and a few suffering significant decreases. Digital checkouts (audio and eBooks) rose by 229 system wide over the same period last year. Holdings added increased significantly as our entire eBook collection was added to our catalog. Facebook reaches were up over 2,700 compared to the same time frame as last year. Volunteer hours dropped by half over the same period of time as last year.

**Continuing Business:**

Kristie shared information on upcoming library events including the reception for Tom Mohr on 7/19, The PBS Frontline show on Being Mortal on 7/19, Trivia night at the Hyde Out on 7/20, and Trivia at the Brass Rail in Rosalia on 7/22.

**Upcoming Board Meetings:**

There will be no board meeting in August. The next meeting will be a budget meeting to be held on September 18 in Colfax.

The meeting adjourned at 5:44.

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Shirley Cornelius, Secretary

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Bob Bates, Board Chair