

**Whitman County Library
Board of Trustees Meeting**
Whitman County Library, Colfax
December 17, 2019

Present: Heather Lustig, Kristie Kirkpatrick, Steve Balzarini, Suzanne Schmick, Bob Bates, Shirley Cornelius, and Sheri Miller

Board Chair Suzanne Schmick called the meeting to order at 4:00 p.m.

There were no additions or modifications to the agenda.

New Business:

December Library Supporter of the month is Pioneer Title of Pullman. The staff of Pioneer Title has graciously provided a tree and raffle items for the last several years at our Festival of Trees program. Money raised has benefited technology and children's programming. Their award will be presented at the Jingle and Mingle event on December 18.

The board excused themselves into executive session at 4:05 p.m. to discuss a personnel issue.

Continuing Business:

The board returned from executive session at 4:53 PM. They discussed the contract proposal from Joy Neal and asked Kristie to sign and return the contract to Joy for her services to assist in a new director search.

Kristie announced the financial audit for the years 2016-2018 is complete and will be posted on the Washington State Auditor's website soon.

The winter meeting for staff was just prior to the Friends, Staff and Board winter luncheon. During the meeting a new online Events Calendar was introduced and staff were trained to use it. Branch managers also explored marketing topics.

Kristie, Sheri and Shirley all praised Steve Balzarini for the kind words he shared at the start of the luncheon. The generosity of The Friends of the Library was also acknowledged as they provided all staff with gift certificates to Rosauers.

Monthly Business:

Minutes from the November 2019 meeting were reviewed and approved by a vote of the board.

Financial reports including the November payroll and accounts payable vouchers of \$95,156.72 were presented to the Board. There was no additional discussion and Resolutions #2019-29 and #2019-30 was approved by a vote of the board.

System wide circulation was strong for November with increases in digital and database usage. Traditional circulation fell by 3% but Tekoa had a large increase. Kristie discussed the current situation with libraries and eBook providers. Whitman County Library is currently honoring boycotts of certain eBook publishers as are the majority of Washington State's libraries.

Program attendance saw an amazing increase of nearly 800 attendees and at all age levels. Volunteers worked 103 hours more than in November of 2018.

A proposed slate of library board officers for 2020 was presented to the board; Steve Balzarini, Chair, Heather Lustig, Vice-Chair, and Bob Bates, Secretary. After some discussion, the slate of officers was approved by a unanimous vote of the Board.

Upcoming Board Meetings and trainings:

The next board meeting will be on Tuesday, January 21 at 4 p.m. at the Colfax Library.

2020 board meetings resume as scheduled on the 3rd Tuesday of the month.

Suzanne adjourned the meeting at 5:18 p.m.

Shirley Cornelius, Secretary

Suzanne Schmick, Vice-Chair