

**Whitman County Library**  
**Board of Trustees Meeting**  
Whitman County Library, Colfax  
December 18, 2018

**Present:** Andrea Miller, Heather Lustig, Bob Bates, Kristie Kirkpatrick, Steve Balzarini, Suzanne Schmick, and Shirley Cornelius.

Chair Andrea Miller called the meeting to order at 4:01 p.m. There were no additions or modifications to the agenda.

**New Business:**

Andrea Miller's term with the board ends at the end of 2018. The library appreciates her years of service and she received a small gift from the Friends of the Library. The library will begin the search process to fill the Board vacancy.

A motion was made and approved for the new officers of the board for 2019. Suzanne Schmick will be the Chair, Steve Balzarini Vice Chair, and Heather Lustig, Secretary.

December's library supporter of the month is Santa, i.e, Jim Berdahl.

Heather McArthur, Garfield branch manager has resigned. She will be working until the end of January. We are currently advertising for a new manager and already have several applicants. The position is open until the end of the week.

**Continuing Business:**

The City of Colfax has paid their invoice for library facilities costs for 2018-19. Although two years remain on their current contract, the library is negotiations with The City for an easier way to calculate these costs.

**Monthly Business:**

Minutes from the November meeting were reviewed and approved by a vote of the board.

Financial reports including the November payroll, revolving fund, and accounts payable vouchers of \$80,836.59 were presented. There was no additional discussion and Resolutions #2018-26, #201818-25, and #2018-24 were approved by a vote of the board.

A 2018 budget revision was presented to the board and after discussion a motion was made and approved to accept Resolution #2018-27. Resolution #2018-18, Dissolution of the Revolving Fund was also presented. Discussion of alternatives to the fund ensued and a motion was made and approved to accept the resolution.

Kristie reviewed November's circulation which showed a 10% drop in traditional circulation from the figures one year ago. Electronic indicators are still strong including Google searches and Twitter. Facebook usage is difficult to determine as the way we have gathered data in the past no longer is functional. Circulation at Oakesdale, St John, and Uniontown all showed increases. There continues to be a variety of programming among the branches including Fireside Chat, Painting classes, Medicare Enrollment classes, and 3-D Printing Orientation

Upcoming events for all locations are best viewed at the website at [www.whitco.lib.wa.us](http://www.whitco.lib.wa.us) including Art among the Trees on Wednesday, December 19 from 5:00 to 8:00 PM. At 7:00 PM during the Art among the Trees celebration, there will be a dedication of a plaque honoring the Libey Gallery donation among others.

**Upcoming Board Meetings and trainings:**

The next board meeting will be on Tuesday, January. 15.

The meeting adjourned at 5:01 PM.

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Shirley Cornelius, Secretary

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Suzanne Schmick, Board Chair